

# Articulation Agreement – School of the Spirit

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Group Name \_\_\_\_\_ Key Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

1. This agreement can be established between churches or home groups and Christian Leadership For U School of the Spirit. **Definition:** “Church” includes churches, home groups or both.
2. The church purchases the \$1850 Diploma Package. In addition to access to the website with all electronic media and online quizzes, they will receive a coupon for 40% off hard copies of the course materials. This coupon can be applied toward individual course materials or the entire package. Alternatively, the church may purchase one course at a time for \$99 - 197.
3. The church has the right to run the purchased video to group(s) within their church or School of Ministry as many times as they want. However the church/home group leader does not have permission to print copies of, or distribute the electronic versions of any of the materials.
4. All participants who want to earn a diploma must purchase the electronic courses for \$99 - \$197 each or the entire bundle for \$1795, giving them access to all books, workbooks and tests which are needed to earn the *Diploma in Applied Spirituality*. This also becomes an excellent reference library for their personal growth and the growth of their family members. **Additional family members** living at the same address pay **only \$20 each per course or \$197 each** if the entire module diploma is purchased (all available courses, which is currently 22+), and also receive access to all course materials and quizzes. Each family member can work toward completing all diploma requirements, gaining passing grades on all online tests, and then qualify to receive a Diploma in Applied Spirituality from Christian Leadership For U School of the Spirit. Participants who do not want to earn a diploma and **just want to complete one or two courses** may purchase individual online courses for **\$99 - \$197**, or they may simply purchase individual course materials and omit the online quizzes.
5. This diploma may be transferred toward a degree with Christian Leadership University, and the transferring student may bring in additional credits through a Life Experience Portfolio, transcripts from other colleges, and continued course selection directly with Christian Leadership University as they work toward their Associate’s, Bachelor’s, Master’s or Doctoral

degrees. We do encourage students desiring a **degree** to strongly consider the dual enrollment option.

6. **The Dual Enrollment Option Is Ideal for Those Pursuing a DEGREE:** Any student can request dual enrollment and have an instructor assigned to them for any/each life module (additional \$200 tuition fee per 3 credit course or \$300 tuition per 4 credit course, plus the cost of any additional required course materials). Now, while enjoying the companionship of your group, you are also enrolled in that same class directly with [Christian Leadership University](#). This means you are provided with the full course syllabus, which requires extra coursework that you email to your Instructor for grading, and you earn additional credits.

The benefits of this are: 1) a more intense focus which causes deeper exploration into the course topics. This brings greater internalization and greater life transformation. 2) In addition, your completed course grade is added to your official transcript toward a Christian Leadership University **degree**, rather than a Christian Leadership For U diploma.

7. Your church leaders may elect to become adjunct Christian Leadership University faculty members and become responsible for working with your students who elect the option of “Dual Enrollment.”
  - a. **Instructor Training:** Your instructors must utilize the Dual Enrollment option mentioned above, thus receiving full, intensive college degree level training themselves in any of the courses for which they wish to serve as adjunct faculty members.
  - b. **Instructor Cost:** Instructors can order these courses for the reduced price of an additional \$200 tuition fee per 3 credit course or \$300 tuition per 4 credit course, plus the cost of any additional required course materials.
  - c. **Instructor Payment per Student Graded:** Christian Leadership University will reimburse qualified adjunct faculty members for each course they grade.
8. Churches should be able to utilize the phrases “**School of the Spirit**” and “**Diploma**” without running afoul of state education laws. Words which the state “controls” and does not allow to be freely used are “degree,” “college” and “university,” **so avoid using these words.**

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(“Church” Representative)

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(CLU Representative)

## Action Steps – Get Started Right AND Get Equipped

1. **Sign and return** the “School of the Spirit Articulation Agreement”.
2. **Purchase a \$99 - \$197 module or the \$1850 Electronic Diploma Bundle** (and recommended hard copy bundle at 40% discount). If you are going to use the DVDs in multiple home groups and need more than one set, you may purchase multiple sets at the 40% discount.
3. [Sign up here as an affiliate](#), and then 25% of the monies paid by students within your home group or your church for their eLearning courses will be remitted back to the church.
4. **Work on Your Own Degree:** [Enroll in Christian Leadership University by clicking here](#) and make sure you check the appropriate box near the bottom of the form as to whether you are ordering the *Communion With God* course on the undergraduate level (i.e. working toward an Associate’s or Bachelor’s degree) or on the graduate level (toward a Master’s or Doctorate). Then, in the note box at the bottom of the form, copy and paste in the following:

*“I have purchased the School of the Spirit bundle and I desire to enroll in the course Communion With God and do the extra work required of full degree students. Please send the college level Course Syllabus and any extra required books and charge me for these plus the college tuition of \$200 for a 3 credit course or \$300 for a 4 credit course.”*

5. **Host a Seminar:** A great way to kick off your school is with a weekend seminar workshop with Dr. Mark Virkler on “How to Hear God’s Voice.” Participants will discover how practical and spiritual this amazing curriculum is and are provided the opportunity to enroll in the upcoming class or purchase the entire Diploma bundle. They will also have an opportunity over the lunch hour to have a Q & A with Dr. Virkler as he overviews the Diploma in Applied Spirituality from Christian Leadership University. The following downloadable file explains how to bring Dr. Virkler in for this seminar: [Tips and Resources for Conducting a Successful Seminar](#).
6. **Promotion:** This link provides free resources for promoting various key courses in your School of the Spirit. Take advantage of them! [How to Host a Successful School of the Spirit](#)
7. **Online Map:** Add your group to our [interactive online map](#) of locations which teach our courses. This way, others can find you. [Instructions for how to post are available here](#).

## Instructions for Using the School of the Spirit training with a Group

- 1) The first step is for the Group Leader to enroll in the School of the Spirit course(s) they are going to take and lead. Go to [www.cluschoolofthespirit.com/welcome](http://www.cluschoolofthespirit.com/welcome) and enroll in the course, diploma or certificate that you are going to lead. Once you are enrolled, email [Patti@CLUonline.com](mailto:Patti@CLUonline.com) with the request to be assigned the role of “Group Leader” in the software.
  - a) **NOTE:** More than one Group Leader may be assigned to a group if you desire. Just let us know. The group leader is able to view the records and progress of everyone in the group.
- 2) Each of your students should then go online to [www.cluschoolofthespirit.com/welcome](http://www.cluschoolofthespirit.com/welcome) and enroll in the course, diploma or certificate they are going to take.

- a) Family members at the same address must call our offices to enroll.
- 3) Once your students are enrolled, email [Patti@CLUonline.com](mailto:Patti@CLUonline.com) with the name of your group and a list of the students you would like us to assign to it.
  - a) To make it easier to track your students, we recommend a separate group for each course you will be leading.
  - b) We suggest that the name of your group include both the course title and a distinguishing characteristic such as the date so you can easily keep your courses clear. For example: "Hearing God's Voice Fall 2014" or "Counseled by God January 2015"
  - c) We will enroll your students into your group and email you with confirmation when it is done.
- 4) Once you are assigned the role of Group Leader, you will be able track your students.
  - a) From the welcome page, click on a link that takes you to your profile page. (There are three ways to do this: 1) Click on the link that says "by editing your profile here." 2) Click on the "Edit profile" link below the place for your avatar. 3) Click on "School of the Spirit" in the top left corner of your screen, then click on "Dashboard.")
  - b) On the left hand menu, hover over "LearnDash LMS," then click on "Group Administration." This will open a list of all groups to which you have been assigned the role of Group Leader.
- 5) From here you can do the following:
  - a) Click on "List Users." This will give you the name, username and email address of everyone in your group. From here you can also send an email to the entire group.
  - b) Under the "Action" column, click on "Report." This gives you a summary of the student's progress through the course as well as a list of their grades on all the quizzes and personal assessments they have completed.
  - c) If you want a picture of the progress of your entire group, go back to the Group Administration page and click on "Export Progress." This gives you an Excel spreadsheet summarizing the total number of steps required for the course, how many of them each student has completed, whether or not they have completed the course, and a list of the lessons each student has completed.
  - d) "Export Results" will give you an Excel spreadsheet showing the score each student has earned on each quiz and the day on which they did so.

With these tools, you will be able to track the progress of your students and ensure that they are completing the work according to schedule and with satisfactory

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